



# New Maple, Crop & Livestock Fee Determination for Organic Certification

NOFA-NY Certified Organic, LLC

834 Upper Front St. • Binghamton NY 13905 • 607-724-9851 • www.nofany.org

Name (First & Last) \_\_\_\_\_ Farm/Business Name \_\_\_\_\_

## What scopes do you want to certify? Crops, Livestock, Handling \_\_\_\_\_

Land is considered a crop scope, all dairy producers should list both crops & livestock, all maple syrup producers should list crops & handling. Handling is processing of goods (i.e. poultry processing, cheese, etc.). You will be notified if corrections in fees need to be made.

## What do you estimate your gross organic sales to be from certificate date to end of current calendar year? \_\_\_\_\_

Gross organic sales (GOS) consist of sale of products / services from certifiable fields, livestock, sugar bush, wild crops, on-farm processing and facilities. Average time from receipt of completed application to certificate issuance is approximately 3 months. Keep this in mind when estimating your gross organic sales.

Projected Gross Organic Sales		Certification Fee			
From	To	Crops	Crops & Handling*	Crops & Livestock	Crops, Livestock & Handling*
\$0	\$15,000	\$625	\$675	\$650	\$700
\$15,001	\$25,000	\$675	\$725	\$700	\$750
\$25,001	\$35,000	\$725	\$775	\$750	\$800
\$35,001	\$50,000	\$825	\$875	\$850	\$900
\$50,001	\$65,000	\$925	\$975	\$950	\$1,000
\$65,001	\$80,000	\$1,025	\$1,075	\$1,050	\$1,100
\$80,001	\$100,000	\$1,125	\$1,175	\$1,150	\$1,200
\$100,001	\$125,000	\$1,225	\$1,275	\$1,250	\$1,300
\$125,001	\$150,000	\$1,325	\$1,375	\$1,350	\$1,400
\$150,001	\$175,000	\$1,425	\$1,475	\$1,450	\$1,500
\$175,001	\$200,000	\$1,525	\$1,575	\$1,550	\$1,600
\$200,001	\$225,000	\$1,625	\$1,675	\$1,650	\$1,700
\$225,001	\$250,000	\$1,825	\$1,875	\$1,850	\$1,900
\$250,001	\$300,000	\$1,975	\$2,025	\$2,000	\$2,050
\$300,001	\$400,000	\$2,125	\$2,175	\$2,150	\$2,200
\$400,001	\$500,000	\$2,275	\$2,325	\$2,300	\$2,350
\$500,001	\$600,000	\$2,450	\$2,500	\$2,475	\$2,525
\$600,001	\$700,000	\$2,700	\$2,750	\$2,725	\$2,775
\$700,001	\$800,000	\$2,950	\$3,000	\$2,975	\$3,025
\$800,001	\$900,000	\$3,200	\$3,250	\$3,225	\$3,275
\$900,001	\$1,000,000	\$3,450	\$3,500	\$3,475	\$3,525
\$1,000,001	\$1,500,000	\$4,200	\$4,250	\$4,225	\$4,275
\$1,500,001	\$2,000,000	\$5,450	\$5,500	\$5,475	\$5,525
\$2,000,001	or more	\$10,000	\$10,000	\$10,000	\$10,000

### CERTIFICATION FEE WORKSHEET

\$ \_\_\_\_\_ Certification Fee per chart & scopes

+ \$ 75.00 New Applicant Fee  
One time fee for initial set up

+ \$ \_\_\_\_\_ Additional Fees (detail): See back  
Examples: grass-fed, transitioning, expedited

= \$ \_\_\_\_\_ **Grand Total Fees**  
Sum of all lines

\*Additional fees for handling/processing may be incurred based on complexity.

*If any portion of the annual certification fee remains unpaid after August 1, a Notice of Noncompliance will be issued and a \$75.00 billing fee assessed. An applicant won't be eligible for the Split Payment Option if applying after June 1.*

*You are required to submit a renewal application every year (Jan & Feb) along with certification fees to continue your organic certification. Please be aware that \$225.00 late fess will be charged if your renewal application and payment is not received by the due dates. NOFA will notify you of these dates and send you an application to complete.*

**Split Payment Option** (1<sup>st</sup> half due with application, 2<sup>nd</sup> half due by August 1<sup>st</sup>. Not eligible for split payments if applying after June 1.)

I authorize NOFA-NY to use below credit card to pay the 2<sup>nd</sup> half of my split payment fee on August 1<sup>st</sup>. \_\_\_\_\_ (initial if allowed)

**Check** (Make payable to: NOFA-NY Certified Organic, LLC)

**Credit Card** The amount charged will be your total certification fee, unless split payment option selected above – 50% of your total fee will be charged now)

Name on Card: \_\_\_\_\_ Billing Zip Code: \_\_\_\_\_

Card #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

## Additional Fees

Refer to NOFA-NY Certified Organic, LLC Policy manual for additional information

<u>New Applicant Fee</u> .....	\$ 75.00
Covers the additional administrative cost of processing application	
<u>Expedited Application</u> .....	\$ 1,000.00
Additional fee for top priority application processing. <i>Renewing operations please contact office for quote.</i> Locations outside of New York State may also incur added inspection fees.	
<u>Incomplete Application</u> .....	\$ 35.00
Each time an incomplete application is received	
<u>Late Renewal Application Fee</u> .....	\$ 150.00
Application postmarked/submitted electronically after published deadline	
<u>Late Payment Fee</u> .....	\$ 75.00
Payment fees postmarked/submitted electronically after due date	
<u>Payment Plan Installment fee</u> .....	\$ 10.00 per installment
Admin fee for operation electing to pay certification fees in installments. Not applicable to split payment option	
<u>No Response Fee</u> .....	\$ 30.00
Failure to respond to requests by deadline. E.g. Determination Notice	
<u>Reinstatement Fee</u> .....	\$ 200.00 plus any past due
Operations applying for reinstatement of their organic certification due to suspension	
<u>Certification Extension Fee</u> .....	\$ prorated from prior year
Applications not submitted or surrendered by annual due date. Charges will continue to be incurred until a written notice of surrender or application is received. Surrender notice must be received by 9/1.	
<u>Materials Review Fee (15 minute minimum- \$12.50)</u> .....	\$ 50.00/hour
<u>Additional Review Fee (outside annual review cycle)</u> .....	\$ 65.00/hour
Review of new processed products, suppliers, fields, animals, rushed final review, any service not otherwise specified.	
<u>Transition Monitoring</u>	
Dairy Herd (1 year process).....	\$ 100.00 plus cost of 2 <sup>nd</sup> inspection if applicable
Land (up to 3 year process).....	\$ 100.00 per year plus \$300 inspection deposit
<u>Grass Fed Certification</u>	
Optional additional certification that is open to all ruminant livestock operations and handlers of ruminant livestock products who are currently certified organic by NOFA-NY Certified Organic, LLC.	
NOFA-NY 100% Grass Fed .....	\$ 100.00
Organic Plus Trust Grass Fed Organic (OPT) <i>required by some milk companies</i> .....	\$ 275.00
<u>Additional Inspection Fee (if applicable)</u> .....	\$ 150-190.00 plus \$25/hour travel & mileage
When a change or addition results in an additional inspection	
<u>Copies</u> .....	\$ 00.15/page plus postage
Requesting copies of application and/or inspection paperwork	
<u>Returned Check</u> .....	\$ 25.00 plus bank fees
For each time a check is returned as unpaid, for any reason	
<u>Inspection Cancellation</u> .....	Actual cost of inspection
A producer canceling a scheduled inspection 6 days or less before scheduled date.	

### Organic Certification Cost Share

The Organic Certification Cost Share Reimbursement Program is a USDA program that reimburses eligible certified organic producers for a portion of their annual costs for organic certification. New producers who have received their organic certificate by September 30, or continuing producers who are undergoing their annual update process are eligible. Producers are currently able to receive up to 75% of their certification fee back per scope (crops/livestock/handling/wild crops), with a maximum of \$750.00 per scope for a total maximum reimbursement of \$3000 .

Each year, the Cost Share Program in your state will send you the application for the certification fee reimbursement. The Cost Share Program operates on a first come, first serve basis until all funds are depleted or returned to the USDA, so please complete and return your application to the program as soon as possible. Your state program may also require a receipt for proof of your certification fee payment. NOTE to producers in NEW YORK: we have an agreement with NYS Ag & Markets to annually provide them with the proof that you are certified and the amount of certification fees paid; however, you must still submit the Cost Share application each year in order to be eligible for a reimbursement.

Feel free to contact the certification office at (607) 724-9851 with any questions about this program.

#### For Office Use Only:

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Review of new processed products, suppliers, fields, animals, rushed final review, any service not otherwise specified.	
<u>Grass Fed Organic Certification</u> .....	\$ Include Grass Fed sales per GOS calculation on front.
<u>Copies</u> .....	\$ 00.15/page plus postage
Requesting copies of application and/or inspection paperwork	
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