



Organic Educator Job Posting

Founded in 1983, the Northeast Organic Farming Association of New York (NOFA-NY) is the only statewide organization dedicated to organic agriculture. NOFA-NY provides education and outreach to farmers, gardeners and consumers; advocates for a fair food system at the state and federal levels; and is the largest USDA-accredited organic certifier in New York State.

NOFA-NY is seeking a full-time (approximately 32 hours per week) Organic Educator through the Dairy Producer Grant Funding Program. This position is non-exempt, project specific, one-year grant-funded. Future opportunities are funding dependent.

Position Summary:

The Organic Educator works with the Executive Director, contracted Program Lead and other committee members to provide organic dairy producers with pass-through grant funding, technical assistance, and general support for building whole-farm sustainability and market readiness.

Responsibilities:

- Technical Assistance and General Outreach
 - Coordinate and execute direct technical assistance and general outreach to organic dairy producers.
 - Provide direct technical assistance to organic dairy producers via phone, email and in-person meetings to review and evaluate whole farm system
 - Record all callers' contact information, length of call, and topic of call. Record if the call addresses a specific market-ready concern
 - Collaborate with farm support providers including veterinarians, lenders, nutritionists, processors, and others to ensure technical assistance needs of farmers are being addressed
 - Work with contracted Program Lead and program committee to identify additional program areas where NOFA-NY could enhance farmer technical assistance and support
- Dairy Producer Grant Funding Sub-award Program:
 - Evaluation of on-farm needs for dairy producers to be market ready.
 - In coordination with the contracted Program Lead and program committee, sets education and outreach goals for the delivery of grant funds, develops strategies, and coordinates initiatives to meet these objectives
 - Coordinates with Event & Marketing Director and Member Communications Coordinator on program publicity, advertising and additional outreach
 - Meets with producers to determine opportunities for funding support
 - Develops relationships with organic dairy processors and coops operating in New York State
 - Conducts appropriate program evaluation, reporting, and thanks

- Assists in writing grants to further program work as needed

Desired Qualifications:

- Strong interest in and commitment to organic and sustainable farming
- Program development, project management, and reporting experience
- Practical farming experience and knowledge of organic management practices
- Experience navigating organic certification process
- Strong written and oral communication skills, and attention to detail
- Computer skills including Microsoft Office suite
- Ability to work well with a wide range of people with energy and enthusiasm, and adapt to changing situations
- Ability to work remotely with travel to main office as needed
- Valid driver's license required

Compensation: Compensation for this position is \$25/hour, 80% FTE. Benefits include health, dental, vision, vacation and personal time, and life insurance. Retirement plan is available for employee contributions.

Working Conditions:

This position requires the ability to:

- Work within a standard week with the occasional weekend/evening assignments.
- Be exposed to farm environments during meetings or field days, which may include:
 - Walking various distances on uneven ground
 - Exposure to animal/plant/dust allergens
 - Working in unpredictable weather conditions with minimal shelter
 - Standing for long periods of time at NOFA-NY-hosted events

NOFA-NY encourages applicants from diverse backgrounds to apply. NOFA-NY is an Equal Opportunity Employer, drug free workplace, and complies with ADA regulations as applicable.

How to Apply

Interested and qualified candidates are invited to email a resume and cover letter to:

hr@nofany.org. For information regarding our organization, please visit www.nofany.org.