



# NOFA-NY Certified Organic, LLC

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## Reinstatement Request

An operation that has had their organic certification suspended must receive Reinstatement from the National Organic Program. Instructions for reinstatement are outlined in NOP 2605, Reinstating Operations, enclosed.

The final decision is made by the National Organic Program, based on the certifying agent's recommendation, as well as the operation's history. A request for Reinstatement does not guarantee approval.

The certifier is required to verify that the operation is currently in compliance with the NOP Regulations, and able to continue to operate in compliance. The certifier's evaluation does not guarantee that reinstatement be recommended to the NOP. In addition to current compliance, an operation that has had a history of compliance issues will need to clearly demonstrate how they will ensure that their operation will remain in compliance if Reinstatement were to be granted by NOP.

**To begin the Reinstatement process, submit a completed and signed Reinstatement Request form accompanied by all necessary documentation to demonstrate NOP compliance of your operation, payment of the Reinstatement Fee, and any other applicable certification fees. (This includes annual update fees and/or outstanding fee balances. If you are unsure of the fees due, please contact the certification office.)**

Reinstatement is requested for:

Producer / Operation Name: \_\_\_\_\_

I agree to pay the following fees for this service:

- \$200.00 Reinstatement fee, required at the time of request
- Applicable certification fees \$\_\_\_\_\_, required at the time of request
- Additional Inspection Fee, if applicable, billed after inspection

I understand that:

- I must provide complete documentation for the certification office to verify compliance, and the process will be delayed if information is incomplete.
- My operation must successfully complete an on-site inspection. An additional inspection will be required if areas of noncompliance are observed, and/or if additional information is needed and not submitted within the required timeframe.
- The certification office will recommend reinstatement to NOP *only* if my operation is in complete compliance with NOP Regulations, and has demonstrated it will remain compliant. The certification office decision to make a recommendation will be based on information I provide, and information obtained during the on-site inspection.
- Reinstatement approval by the NOP is not guaranteed.

Payment method & Amount Paid:

- Check (*payable to NOFA-NY Certified Organic LLC*): check # \_\_\_\_\_ Amount \$ \_\_\_\_\_
- Credit Card: Card # \_\_\_\_\_ Exp Date \_\_\_\_\_  
Name on Card \_\_\_\_\_ Security Code \_\_\_\_\_  
Billing Address \_\_\_\_\_

Producer Signature: \_\_\_\_\_ Date \_\_\_\_\_