



## Expedited Service Request for New Applicant

NOFA-NY Certified Organic, LLC

834 Upper Front St. • Binghamton NY 13905 • 607-724-9851 • [www.nofany.org](http://www.nofany.org)

The average timeframe to receive a decision after submitting a complete application for initial organic certification is three to four months. Operations seeking a certification decision within a shorter timeframe may request Expedited Service.

Expedited Service will be available at the discretion of the certification office. Requests will be evaluated on a case-by-case basis to determine if the request can be accommodated.

Expedited Service does not guarantee approval of organic certification. Timeliness of the final decision is dependent upon complete information being submitted by the operator requesting certification.

**To request Expedited Service, please complete and sign below, and submit this form with payment of the Expedited Service Fee.**

Expedited Service is requested for:

Producer/Operation Name: \_\_\_\_\_

Address: \_\_\_\_\_

Requested date for a decision: \_\_\_\_\_

*Note: Typical decision date is 30 days from complete application receipt*

I agree to pay the following fees for this service:

- \$1000.00 for the expedited processing, due with this request. Renewal operations call for quote.
- Additional inspection fee if my inspection takes place outside of New York State may apply. These fees will be billed to me after the completion of my inspection.

I understand that:

- If office does not have capacity to fulfill expedited service request, I will be notified, and payment will not be processed.
- Expedited Service includes certification office review and decision based on information I provide, and information obtained during the inspection.
- Additional inspection cost may be applied if inspection takes place outside of New York State.
- Certification cannot be guaranteed by a certain date for it is dependent upon compliance of the operation, the completeness of your application, and the inspector's findings.
- Certification approval is not guaranteed.
- Expedite service begins at time of receiving this form, payment, and complete documentation. Expedite fees are not refundable.

**Payment method & Amount Paid:**

**Check** (payable to NOFA-NY Certified Organic, LLC): Check # \_\_\_\_\_ Amount \$ \_\_\_\_\_

**PayPal Payment:** To make a payment using our PayPal account you must have your own PayPal account. Follow this link to make a direct payment: <https://paypal.me/nofanyllc>

**Credit Card:** To make credit or debit card payments please call the office at 607.724.9851 x115 with your details. NOFA-NY does not retain any credit card or account information on file for you.

Signature: \_\_\_\_\_ Date \_\_\_\_\_